



Advocates for Reproductive Education

P.O. Box 1086, Brainerd, MN 56401 • wearebrainerd@gmail.com • www.wearebrainerd.org

POSITION: Part-Time Outreach Nurse (RN)

DESCRIPTION: WeARE-The Clinic provides inclusive services encompassing **sexual health, education, birth control, STI testing and treatment, and outreach initiatives for all, with a focus on serving young people and LGBTQ+ patients.** The Outreach RN will collaborate with WeARE staff to ensure high-quality, non-judgmental, and medically accurate patient care at WeARE-The Clinic, WeARE@CLC (Central Lakes College), and WeARE@RSA (Relationship Safety Alliance) and support outreach efforts overall. Working closely with colleagues and depending on the location, the Outreach RN will room patients, gather and document intake information and report summary to our medical doctor or provider on staff, facilitate and process lab testing and preparation, dispense medications, deliver patient education, complete documentation for grants and billing, and engage in additional tasks and projects as needed.

At WeARE@CLC, the Outreach RN leads pop-up clinics, conducts outreach tabling throughout the campus, and builds relationships with students. The Outreach RN will play a crucial role as we develop and expand the services we provide to students, by launching a Minute Clinic-style operation in early 2025 to provide accessible, walk-in reproductive healthcare services for students, as well as care for minor illnesses, injuries, and prevention.

The Outreach RN will also collaborate with the WeARE team and community partners to implement and expand our outreach efforts overall, including our STI Drop Box Project, where secure drop boxes are placed in public bathrooms alongside supplies and information needed for people to self-screen for chlamydia and gonorrhea.

PAY RANGE: \$32-34 per hour, depending on training and experience

QUALIFICATIONS & SKILLS NEEDED:

- RN degree (2-year or 4-year degree) and active MN state license
- Relevant work experience, education, or personal investment in public health, reproductive health, or another relevant field to our work in sexual healthcare will be considered with preference.
- Experience and expertise with urgent care, minute-clinics, or other similar clinical models

EMPLOYMENT TYPE & TIME COMMITMENT:

Part-time, approximately 0.4 to 0.8 FTE (16-32 hours per week, depending on the season). During the academic school year (~August-May), at least 24 hours per week. During the

summer and holidays, there is a reduced workload and flexibility. The Outreach RN will be supervised by the Clinic Manager and Executive Director.

- Availability for orientation (W, F, or morning of M, T, Th) and training for a minimum of 6 days (M, T, Th) over the course of 2-3 weeks.
- During the academic year (~August-May), typical work hours are 10-4pm, Monday through Thursday, 24 hours per week, staffing our outreach health services clinic at Central Lakes College (WeARE@CLC), in addition to meetings scheduled with other WeARE team members.
- When coverage for our outreach clinic allows, the Outreach RN spends one day per week (or 2-3x/mo) (Monday, Tuesday, or Thursday) at WeARE-The Clinic 11:30-6pm.
- Willingness to provide nursing coverage between 11:30- 6pm M, T, and Th at WeARE-The Clinic as needed and as availability allows.

RESPONSIBILITIES INCLUDE:

- Provide reproductive and sexual health services on-site at WeARE-The Clinic (~1x per week), WeARE@CLC (~3-4x per week), and WeARE@RSA (~1x per week), including STI testing and treatment, emergency contraception, pregnancy testing, UTI care, and health counseling. Clinical duties include:
 - Record initial intake information for each patient and report a summary to the provider.
 - Conduct STI screening, pregnancy tests, urine analysis, and other tests as defined by protocol.
 - Facilitate lab testing, including blood draws and urine specimens, and ensure labs are processed appropriately.
 - Dispense medications as defined by protocol.
 - Provide patients with written and oral education regarding risk behaviors, treatment, medications, testing, and other appropriate medical information.
 - Monitor on-call texting phone and email, respond to questions, and make appointments.
 - Complete written and phone notifications to patients of follow-up due.
 - Under the supervision of the Clinic Manager, purchase medical, pharmaceutical, and office supplies in accordance with purchasing policies.
 - Track and stock supplies and medications using 340B discounted costs.
- Conduct outreach initiatives at WeARE@CLC and WeARE@RSA and with other partners, including tabling, speaking engagements, and collaboration with student groups.
- In collaboration with the WeARE team, plan, refine, and execute expanded health services for WeARE@CLC:
 - Develop and implement standing orders and protocols for expanded health services, such as minor pain and injuries, flu, COVID & strep testing & management, vaccinations, and more.
 - Develop relationships with local health systems to connect students with additional services.

- Participate in refining systems for checking in, appointment scheduling, and more.
- Participate in staff meetings and training.
- Conduct outreach and student surveys to understand student needs. Engage with students and evaluate specific health needs and wants. Participate in projects/research/data collection necessary for grant funding.

HOW TO APPLY: Please use [this form](#) to complete application questions and email your resume to devon@wearebrainerd.org. Your application will not be considered complete until we have your resume and completed application form.

Application Form: <https://forms.gle/6bnMDiDu61J1G6EG8>

ABOUT WeARE: Advocates for Reproductive Education (WeARE) is a 501c3 nonprofit organization organized in 2015 around a commitment to promote and provide comprehensive reproductive education and healthcare services for youth, young adults, and the underserved in Brainerd, MN, and the surrounding community. Our vision is that everyone in the Brainerd Lakes Area can access accurate, evidence-based reproductive and sexual health education and care. WeARE offers health and relationship education and advocacy and operates WeARE-The Clinic, a sexual health clinic open Mondays, Tuesdays, and Thursdays 12-6pm. Our team consists of dedicated staff members and volunteers who prioritize teamwork, honesty, transparency, proactive problem-solving, and fostering an inclusive and welcoming environment. We strongly encourage folks from all backgrounds to apply to work with us, as we value diverse perspectives and experiences that contribute to our mission.