



## Advocates for Reproductive Education

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**POSITION:** Part-Time Casual Registered Nurse/Licensed Practical Nurse (RN/LPN)

**DESCRIPTION:** WeARE-The Clinic provides inclusive services encompassing **sexual health, education, birth control, STI testing and treatment, and outreach initiatives for all, with a focus on serving young people and LGBTQ+ patients.**

The Casual RN/LPN will collaborate with WeARE staff to ensure high-quality, nonjudgmental, and medically accurate patient care at WeARE-The Clinic. Working closely with colleagues, the RN/LPN will room patients, gather and document intake information and report a summary to our medical doctor or provider on staff, facilitate and process lab testing and preparation, dispense medications (RN only by protocol, LPN under provider direction), deliver patient education, complete documentation for grants and billing, and engage in additional tasks and projects as needed.

**EMPLOYMENT TYPE & TIME COMMITMENT:**

Casual, as needed, most often during current clinic hours, 11:30 - 6pm M, T, and Th. The LPN/RN will be supervised by the Clinic Manager.

- Availability for orientation (W, F, or morning of M, T, Th) and training for a minimum of 6 days (M, T, Th) over the course of 2-3 weeks.
- Willingness to provide nursing coverage as needed and as availability allows, typically between 11:30 - 6pm M, T, and Th.
- Following training, willingness to be on the clinic schedule a minimum of 2 clinic days per month or participate in a refresher training.

**PAY RANGE:** \$27 to \$32 per hour, depending on training and experience

**QUALIFICATIONS & SKILLS NEEDED:**

- RN degree (2-year or 4-year degree) or LPN degree, and active MN state license
- Relevant work experience, education, or personal investment in public health, reproductive health, or another relevant field to our work in sexual healthcare will be considered with preference.

**RESPONSIBILITIES INCLUDE:**

- Record initial intake information for each patient/report summary to the provider.

- Conduct STI screening, pregnancy tests, urine analysis, and other tests as defined by protocol.
- Facilitate lab testing, including blood draws, urine specimens, etc and ensure labs are processed appropriately (i.e., the lab processor is contacted, and proper documentation is complete).
- Dispense medications as defined by protocol (RN only by protocol, LPN under provider direction).
- Provide patients with written and oral education regarding risk behaviors, treatment, medications, testing, and other appropriate medical information.
- Monitor on-call texting phone and email, respond to questions, and make appointments.
- Complete written and phone notifications to patients of follow-up due.
- Participate in staff meetings and training.
- Complete other as-needed tasks with direction from the Clinic Manager regarding inventory, outdates, other supply issues, and generally support the operation of our small, community-based non-profit health clinic.

**HOW TO APPLY:** Please use [this form](#) to complete application questions and email your resume to [devon@wearebrainerd.org](mailto:devon@wearebrainerd.org). Your application will not be considered complete until we have your resume and completed application form.

Application Form: <https://forms.gle/6bnMDiDu61J1G6EG8>

**ABOUT WeARE:** Advocates for Reproductive Education (WeARE) is a 501c3 nonprofit organization organized in 2015 around a commitment to promote and provide comprehensive reproductive education and healthcare services for youth, young adults, and the underserved in Brainerd, MN, and the surrounding community. Our vision is that everyone in the Brainerd Lakes Area can access accurate, evidence-based reproductive and sexual health education and care. WeARE offers health and relationship education and advocacy and operates WeARE-The Clinic, a sexual health clinic open Mondays, Tuesdays, and Thursdays 12-6pm. Our team consists of dedicated staff members and volunteers who prioritize teamwork, honesty, transparency, proactive problem-solving, and fostering an inclusive and welcoming environment. We strongly encourage folks from all backgrounds to apply to work with us, as we value diverse perspectives and experiences that contribute to our mission.